

MECHINA מְכִינָה

AFTERSCHOOL PROJECT AT JCP DOWNTOWN

MECHINA APPLICATION AND ENROLLMENT AGREEMENT FORM 2011-2012

Child's Name: _____ **Date of Birth:** _____

Elementary School Child Will Attend in 2011-2012/Original Entry Date: _____/_____

Grade (2011/2012): _____ Hebrew School Child Attended in the Past (if applicable) _____

Hebrew Name: _____ M/F: ____ Language/s Spoken at Home: _____

Parent Status: (please circle) Together Separated Divorced Single

*In the case of multiple children, please complete this section and page 2 for each child.

<u>PARENT 1</u>	<u>PARENT 2</u>
Name: _____	Name: _____
Street Address: _____	Street Address: _____
City & Zip: _____	City & Zip: _____
Occupation: _____	Occupation: _____
Employer: _____	Employer: _____
Office/Daytime Phone: _____	Office/Daytime Phone: _____
Home Phone: _____	Home Phone: _____
Mobile /Cell: _____	Mobile /Cell: _____
Email Address: _____	Email Address: _____

SIBLINGS (if applicable)

Name: _____ D/O/B: _____ M/F: ____ School Attending: _____

Name: _____ D/O/B: _____ M/F: ____ School Attending: _____

Name: _____ D/O/B: _____ M/F: ____ School Attending: _____

REGISTRATION INFORMATION

Enrollment will be confirmed when you receive a confirmation email. The registration process will be completed when electronic student information forms are submitted. These forms will be emailed to you.

Mechina is for grades K-4 and meets Tuesdays from 4:00 PM – 6:00 PM.

Information and sign up for pre-programmatic supervision (3:00 PM – 4:00 PM) will be sent separately closer to the school year.

MECHINA ENROLLMENT AGREEMENT FOR 2011-2012

I/We _____
(parent name/s)
agree to enroll _____ in Mechina, subject to the
(child's name)
following terms and conditions:

TUITION AND FEES: Tuition for 2011-2012 Mechina program is \$1,950.

Tuition is payable in two installments, one in the sum of **\$1,000 due with this enrollment agreement**, and one for the remainder of tuition, **due on or before August 1, 2011**.

Early Enrollment Discount: If your enrollment agreement form and first tuition payment are received by **June 15, 2011** you are entitled to a discount of \$100 off of the total tuition. **See addendum.

Enrollment Agreement Due Date: Enrollment Agreements are due on or before **June 15, 2011**. After June 15, 2011 the Early Enrollment Discount will no longer be available.

Registration is for the entire school year. No deductions or refunds are allowed for withdrawal, absence or dismissal of the student for any reason. By signing this Agreement, the undersigned parent understands and agrees that the parent is obligated to pay for the full tuition for the entire school year, whether or not the student completes any or all of the school year.

BUILDING FUND: A **\$180** voluntary contribution to the JCP Building Fund is requested with this agreement to help JCP provide a high quality facility for our children and families. This contribution is tax-deductible to the extent provided by law. Thank you!

FINANCIAL AID: Applications for Financial Aid should be requested from Sarah Beraha in the Hebrew School Project office. Applications must be returned by **June 15, 2011**.

TERMINATION and CANCELLATION: **Refunds cannot be granted** unless a family relocates their primary residence out of commutable distance and demonstrates written proof of relocation, or a child is unable to participate for medical reasons. Requests will be considered on a case by case basis.

The undersigned Parent(s) hereby accept enrollment for _____ and agree to the conditions and policies as stated above. The undersigned further agree to be responsible for the child's tuition.

Please note that by signing below you are agreeing to pay the full tuition for the school year.

Parent 1 Signature: _____ Date: _____

Parent 2 Signature: _____ Date: _____

In the case of two parents, both must sign above.

PAYMENT INFORMATION

Child's Name: _____

Check (Please make check payable to Jewish Community Project)

Credit Card

CC# _____ Exp _____

Name/Signature on Card _____

Billing Address of Card _____ City/State/Zip _____

Please Charge:

First Payment of \$1,000

When paying the first payment, please be aware, the remaining balance will be charged to the above credit card on August 1, 2011.

Total Tuition

My JCP Building Fund Contribution of \$180. Thank you!

Please send completed forms to JCP at 146 Duane Street New York, NY 10013

Enrollment will be confirmed when you receive a confirmation email. The registration process will be completed when electronic student information forms are filled out. These forms will be emailed to you.

Tuition Worksheet for Families Enrolling Multiple Children in the Hebrew School Project

For families enrolling multiple children in the Hebrew School Project the Early Enrollment Discount and Sibling Discount are available if the Enrollment Agreement Forms and first payments are received by **June 15, 2011**.

The Early Enrollment Discount is \$100 for Mechina and \$175 for Keshet.

The Sibling Discount is \$100 for Mechina and \$175 for Keshet. The Sibling Discount cannot be applied to the higher tuition.

All discounts will be applied to the August 1, 2011 tuition payment. **The full first payment must be paid for each child by June 15, 2011 to receive these discounts.** Please use this page to help you calculate the tuitions due adjusted for discounts.

Program	Total Tuition	Due with Enrollment	Due August 1, 2010
Keshet	\$3500	\$2000	\$1500
Mechina	\$1950	\$1000	\$950
Voluntary Contribution	Rate	Due with Enrollment	
Building Fund for Keshet	\$250	\$250	
Building Fund for Mechina	\$180	\$180	

<u>STUDENT 1</u>	
Child's name: _____	Tuition Due: \$ _____
Early Enrollment Discount (\$100 for Mechina and \$175 for Keshet)	\$ _____

<u>STUDENT 2</u>	
Child's name: _____	Tuition Due: \$ _____
Early Enrollment Discount (\$100 for Mechina and \$175 for Keshet)	\$ _____
Sibling Discount (\$100 for Mechina and \$175 for Keshet)	\$ _____

<u>STUDENT 3</u>	
Child's name: _____	Tuition Due: \$ _____
Early Enrollment Discount (\$100 for Mechina and \$175 for Keshet)	\$ _____
Sibling Discount (\$100 for Mechina and \$175 for Keshet)	\$ _____

<u>STUDENT 4</u>	
Child's name: _____	Tuition Due: \$ _____
Early Enrollment Discount (\$100 for Mechina and \$175 for Keshet)	\$ _____
Sibling Discount (\$100 for Mechina and \$175 for Keshet)	\$ _____

Tuition Due Subtotal:	Tuition Due:	\$ _____
Building Fund Contribution(s):	Building Fund:	\$ _____
Discounts Subtotal:	Discounts:	\$ _____
Total Tuition Due:	(Tuition + Building Fund – Discounts):	\$ _____